## **Action Register**

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Meeting Types: Ordinary Council Meeting, Special Council Meeting

**Generated By:** Felicity Higham **Generated On:** 20/11/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.6	Reconciliation Action Plan Update	Work in progress	COUNCIL RESOLUTION (156/2021):  Moved: Mayor Karen Vernon  Seconded: Cr Vicki Potter That Council approves an additional extension to the Town's existing Reflect Reconciliation Action Plan 2018 – 2020 until the new Innovate Reconciliation Action Plan is presented to Council by June 2022.  Carried by exception resolution (9  - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: nil	20/12/2023	
02/08/2021	Special Council Meeting - 2 August 2021	9.2	Edward Millen Adaptive Heritage Redevelopme nt Ground Lease	Report to be provided at later date	COUNCIL RESOLUTION (173/2021):  Moved: Mayor Karen Vernon That Council:  1. Accepts the revised ground lease commercial offer from Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872) for TVP/20/13 Edward Millen Adaptive Heritage Redevelopment as per paragraph 9.  2. Approves the Ground Lease of approximately 1.4ha of 15 (Lot 9000 Hill View Terrace, East Victoria Park be leased to Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872), or Blackoak and Arget's required special purpose entity in order to facilitate the appropriate corporate structure to deliver the redevelopment. For a term of 20 years with further optional terms of 5 x 10 years for \$122,500 net per annum exclusive of GST and outgoings commencing in year 21 with a \$2,000,000 upfront payment in consideration of the first 20-year term.  3. The final lease to include terms reflecting the following requirements for community access for the duration of the lease and any extensions thereof:  a. the tenant shall incorporate a museum space inside the Edward Millen Rotunda building reflecting on the history of the buildings and	30/11/2023	

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					local area, to be open and accessible to the public free of entry charges;  b. the tenant shall set aside space inside the buildings suitable for use by not for profit community groups, to be available at least 2 days per week including once on a weekend at no charge;  c. save where required for security purposes, the tenant shall ensure that the majority of the grounds within the leased premises remain open to the public during business hours on weekdays, evenings and weekends;  d. the tenant shall permit members of the public who have not booked use of function spaces within the leased premises to take photos for such events as weddings or the like, within the public areas of the leased premises at no charge;  e. the tenant shall set aside space for community groups to use at no charge within the farmers' market area and other parts of the grounds within the leased premises to host stands or small events and performances.  4. Accepts that a licensed valuer has provided a valuation report assessing the fair market rental of the property and the draft ground lease agreement has been sighted by the proponent.  5. Pursuant to Section 5.42 of the Local Government Act 1995, delegates to the Chief Executive Officer, the following duties/powers in relation to 15 (Lot 9000) Hill View Terrace, East Victoria Park.  a. Authority to make and give any determination required by the Lease on behalf of the Lessor, approval, direction or order in relation to the Property.  b. Undertake any further minor commercial negotiations, if required to progress the development and commercial offer presented to the Town of Victoria Park by Blackoak Capital Ventures for TVP/20/13.  c. Monitor compliance with, and enforce as necessary, the provisions of the Ground Lease and all matters relating to the Ground Lease.  d. In exercising this delegation of authority, the Chief Executive Officer believes the matter for decision is a material change to the terms and conditions of the Ground Lease.		

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					<ul> <li>e. If the Chief Executive Officer declines to give a determination (for reasons set out in part 4(d)), the Chief Executive Officer must report the matter to the Council for decision.</li> <li>6. Requests the Chief Executive Officer to bring a report back to Council following the public submission period required under Section 3.58 of the Local Government Act 1995 seeking Council approval to execute all necessary documents on behalf of the Town of Victoria Park in relation to ground lease a portion of 15 (Lot 9000) Hill View Terrace, East Victoria Park.</li> <li>Carried (9 - 0)</li> <li>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</li> <li>Against: Nil</li> </ul>		
15/03/2022	Ordinary Council Meeting - 15 March 2022	12.6	Victoria Park Xavier Hockey Club turf facility- Request to proceed to Business Case	Work in progress	COUNCIL RESOLUTION (51/2022):  Moved: Cr Wilfred Hendriks That Council:  1. Endorses the following locations to be considered in further detail via a Business Case process in relation to future facilities for the Victoria Park Xavier Hockey Club:  a. Option 1: Charles Paterson Reserve including consideration of:  i. Synthetic turf, supporting grass fields, club and change rooms, provision for spectators and necessary storage space.  ii. Supporting grass fields at GO Edwards Park.  iii. The potential for co-locating other sporting clubs, community uses and meeting spaces as per the guidance in the draft Social Infrastructure Strategy.  b. Option 2: McCallum and Taylor Reserve including consideration of:  i. Synthetic turf, supporting grass fields, club and change rooms, provision for spectators and necessary storage space.  ii. The potential for co-locating other sporting clubs, community uses and meeting spaces.  iii. The impact on and necessary amendment process to the currently approved Taylor Park and McCallum Park	05/04/2024	

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					Concept Plan.  c. Option 3: Perth Hockey Stadium at Curtin University including consideration and a request for involvement in the ongoing Perth Hockey Stadium masterplan process.  2. With respect to Options 1 and 2 above to also include the following considerations within the Business Case scope:  a. The views of the immediate local community  b. Detailed spatial investigations including field alignments, number of fields (with consideration of VPXHC requirements and preferences outlined above), spatial implications for colocation, clubrooms and other ancillary facilities.  c. Club management scenarios and potential design implications.  d. Impact on the surrounding area.  e. Environment considerations such as tree impact/opportunities; acid sulphate soils, impact of lighting, noise, etc.  f. Geotechnical considerations  g. Transport and access considerations.  h. Services investigations.  i. Cost analysis (immediate and running costs).  j. Land tenure constraints/considerations.  k. Town planning constraints/considerations.  l. Any other relevant considerations that emerge.  Carried (8 - 1)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Cr Vicki Potter		
21/06/2022	Ordinary Council Meeting - 21 June 2022	13.2	Proposal to dispose of portion of Read Park by lease	Report submitted to Council	COUNCIL RESOLUTION (133/2022):  Moved: Cr Wilfred Hendriks  Seconded: Cr Jesse Hamer That Council:  1. Approve in-principle the proposed sea container concept at 500 Albany Highway, Victoria Park subject to:  a. A legal opinion at the cost of the Applicant and confirming to the satisfaction of the Chief Executive Officer that the concept can be accommodated on Read Park within the Deed of Trust;	29/11/2023	

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					<ul> <li>and</li> <li>b. All required regulatory approvals from the Town of Victoria Park being successfully obtained and any conditions thereon being complied with by the proponent, including but not limited to any applicable requirement for development approval, building permit, environmental health approval or other form or approval required by the Town's Local Laws or adopted Policies of Council.</li> <li>c. The rent being set at fair market rental of \$4,000 per annum, plus GST, plus outgoings</li> <li>2. Authorises the Chief Executive Officer to advertise by public notice to invite submissions for the disposal of a 30m² portion of 500 Albany Highway, Victoria Park for a period up to five years by way of a lease under section 3.58 of the Local Government Act 1995 and refer any submissions back to Council for consideration.</li> <li>3. Delegates to the Chief Executive Officer the authority to negotiate and enter into lease terms to give effect to the concept on terms satisfactory to the Town's lawyers, subject to no submissions being received.</li> <li>4. Delegates to the Chief Executive Officer the authority to consent to the submission of a development application to give effect to the concept, subject to any modifications or amendments as determined appropriate by the Town's administration, for the final consideration and determination by Council.</li> <li>5. Delegates to the Chief Executive Officer the authority to provide land owner consent to any subsequent applications for any applicable regulatory approvals from Council required to give effect to the concept, following the successful entering into of a lease agreement to the Town's satisfaction and development approval being granted by the Council.</li> <li>6. Notes that the approval in-principle of the concept does not create an agreement to lease or fetter the Town's discretion in the exercise of its statutory functions.</li> <li>Carried (5 - 2)</li> <li>For: Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn If</li></ul>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
16/08/2022	Ordinary Council Meeting - 16 August 2022	17.1	Mayor Karen Vernon - Budget Policy	Work in progress	COUNCIL RESOLUTION (174/2022):  Moved: Mayor Karen Vernon  That Council:  1. Directs the Chief Executive Officer to present a draft Budget Policy for the formulation, administration and management of the annual budget to the Policy Committee by no later than November 2022.  2. Requests the Chief Executive Officer to hold a workshop with or present at a Concept Forum to Elected Members about the development of the draft Budget Policy before presentation to the Policy Committee.  Carried (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	01/12/2023	
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.5	Information Disclosure Policy	Not yet started	COUNCIL RESOLUTION (278/2022):  Moved: Cr Jesvin Karimi That Council:  1. adopts Policy 010 - Information Disclosure. 2. requests the Chief Executive Officer to review Policy 010 - Information Disclosure within 12 months to assess the effectiveness of the policy in meeting the objectives of the Joint Statement of Principles, and report the outcome of the review to Council by no later than December 2023.  Carried (6 - 1)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Cr Jesse Hamer	07/12/2023	
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.7	CEO Performance Review Policy	Work in progress	COUNCIL RESOLUTION (279/2022):  Moved: Cr Jesvin Karimi That Council:  Seconded: Cr Peter Devereux	31/12/2023	

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					1. adopts Policy 031 – Annual Performance Review for the Chief Executive Officer.  2. requests the Chief Executive Officer to implement a review of Policy 031 within 12 months to assess the effectiveness of the policy in meeting its objectives, and report the outcome of the review to Council by no later than December 2023.  Carried (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil		
13/12/2022	Ordinary Council Meeting - 13 December 2022	17.1	Mayor Karen Vernon - Lighting Activation Projects	Work in progress	COUNCIL RESOLUTION (281/2022):  Moved: Mayor Karen Vernon  Seconded: Cr Bronwyn Ife That Council requests the Chief Executive Officer to investigate and report to Council by March 2023 on the feasibility and implementation (including costs) of the following:  1. a Street Tree decorative lighting project for:  a. Albany Highway; and b. Key local activity centres such as Etwell St, Archer St, Oats St, Gallipoli St, and Burswood Rd;  2. a Tree Canopy uplighting project for:  a. the gum trees in GO Edwards Park b. Duncan Street (from Kitchener Street to Shepperton Street) c. Jarrah Road (between Kent Street and Hillview Terrace).  3. a Park tree decorative lighting project for key locations; 4. Installation projection lighting projects for Town buildings and/or public open spaces.  Carried (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	30/11/2023	
13/12/2022	Ordinary Council	17.2	Mayor Karen	Report to be	COUNCIL RESOLUTION	30/11/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	Meeting - 13 December 2022		Vernon - Carlisle Traffic Management Review	provided at later date	Moved: Mayor Karen Vernon  Seconded: Deputy Mayor Claire Anderson That Council requests the Chief Executive Officer to: 1. conduct a review of traffic management in Carlisle within the streets bounded by Roberts Rd, Orrong Road, Briggs St and Rutland Avenue, including but not limited to:  (a) the relevant traffic accident data within this area; (b) the speed limits and any proposals to reduce speed; (c) the extent of existing traffic interventions and calming treatments and their effectiveness; (d) whether further traffic interventions and calming treatments are required on streets and intersections including Star/Lion, Bishopsgate/Lion and Planet/Mercury; (e) if further traffic interventions and calming treatments are required, the locations, types, indicative costs and timing of implementation of such further interventions and calming treatments, and how these could be part of next years plans for the implementation of the Integrated Transport Strategy; (f) how consultation with the community can be achieved, including furthering a dialogue on how the towns overarching Integrated Transport Strategy relates to their concerns and how these could be part of next years plans for the implementation of the Integrated Transport Strategy.  2. report on the outcome of the review to Council by April 2023.  Carried (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
21/02/2023	Ordinary Council	13.2	Petition -	Work in	COUNCIL RESOLUTION (20/2023):	30/11/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	Meeting - 21 February 2023		Burswood South Lighting	progress	<ol> <li>Moved: Cr Vicki Potter That Council:         <ol> <li>Notes the interim findings from Council officers regarding the petition from residents to initiate a trial to upgrade footpath lighting in Clydesdale Street and Duncan Street as tabled at the September 2022 Ordinary Council Meeting (OCM).</li> <li>Requests the Chief Executive Officer to instigate a review of the issues identified in the petition (including a trip hazard and street lighting audit, review of footpath lighting levels, and an examination of any proposed actions that may be required, including budget implications).</li> </ol> </li> <li>Reallocate minor works funding to Clydesdale Street in the current 2022/2023 financial year of approximately \$10,500 from the Town's Street Lighting Budget to upgrade existing luminaires to a higher wattage output.</li> <li>Report back to Council by the June 2023 Ordinary Council Meeting on the findings of the Public Lighting Plan to establish priorities on a Town wide approach.</li> </ol> Carried (8 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks Against: Nil		
21/03/2023	Ordinary Council Meeting - 21 March 2023	12.2	Notice of Motion - Town Art Collection and Presentation; Art Award	Work in progress	COUNCIL RESOLUTION (44/2023):  Moved: Deputy Mayor Claire Anderson That Council:  1. Endorse a selection of artworks from the Town's Art Collection to be exhibited with the Local History Awards in May 2023 at the Vic Park Centre for the Arts, with a view that future exhibitions be held biennially, dependent on positive community feedback; 2. Endorse a sum of \$15,000 to be allocated in the FY2023/24 budget from the Town's Art Reserve to procure new works to build the Town's Art Collection; 3. Endorse ongoing display of the Town's Art Collection online via the Collections WA website;	22/12/2023	

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					<ol> <li>Do not support the development of a printed Art Collection Book;</li> <li>Endorse continuation of the Arts Season as currently facilitated by the Town; and</li> <li>Requests the Chief Executive Officer to investigate alternative options for an arts-based Award program other than those outlined in this report to Council consistent with strategic outcome 2.4 of the Town's Arts &amp; Culture Plan 2020, including options that could be incorporated into future Arts Seasons, and report back to Council by no later than December 2023.</li> <li>Carried (8 - 0)</li> <li>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</li> <li>Against: Nil</li> </ol>		
21/03/2023	Ordinary Council Meeting - 21 March 2023	13.6	Lighting Activation Projects, response to Notice of Motion	Report submitted to Council	COUNCIL RESOLUTION (32/2023):  Moved: Mayor Karen Vernon That Council:  1. Receive the information contained within this report. (a) Acknowledge more detailed information to come back to Council in May 2023.  Carried by exception resolution (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife.  Against: Nil	30/11/2023	
21/03/2023	Ordinary Council Meeting - 21 March 2023	15.5	Cyber Security Audit Report	Work in progress	<ul> <li>COUNCIL RESOLUTION (40/2023):</li> <li>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council:</li> <li>1. Notes the progress achieved to date in delivering the program of works that was created in response to the Office of the Auditor General's (OAG) report "Cyber Security in Local Government", subject to the amendment of the estimated completion date for the Disaster Recovery plan to 31 December 2023.</li> <li>2. Request the Chief Executive Officer to present a report to the Committee by 13 November 2023 outlining a process for the Town's</li> </ul>	08/12/2023	

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					future reporting against any outcomes from any audits (external and internal audits) and a separate process for developing future projects based upon the learnings from the said audit findings.  Carried by exception resolution (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil		
18/04/2023	Ordinary Council Meeting - 18 April 2023	13.2	Koolbardi Park - Multi Court Facility	Work in progress	COUNCIL RESOLUTION (67/2023):  Moved: Mayor Karen Vernon  That Council endorses Option 5, Recreational Space, in addition to the current tennis use, as the preferred multi-use option at Koolbardi Park.  Carried by exception resolution (8  - 0)  For: Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil	01/01/2024	
20/06/2023	Ordinary Council Meeting - 20 June 2023	12.2	Actions relating to the Town's Residential Character Study Area	Not yet started	COUNCIL RESOLUTION (127/2023):  Moved: Mayor Karen Vernon  Seconded: Cr Jesse Hamer  That Council note the Officer's report and request the Chief Executive Officer to present a report to Council by no later than the December 2023 Ordinary Council Meeting which further considers: (a) Modifying draft Local Planning Policy 'Character Retention Guidelines'; (b) Investigating the designation of heritage areas in accordance with clause 9 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. (c) Investigating the development of incentives and development bonuses to encourage the retention and maintenance of character dwellings.  Carried (9 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki	29/12/2023	

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					Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil		
20/06/2023	Ordinary Council Meeting - 20 June 2023	13.1	47 Planet Street, Carlisle - Offer for the purchase and development of the Towns landholding	Work in progress	COUNCIL RESOLUTION (128/2023):  Moved: Mayor Karen Vernon That Council:  1. Endorse the Chief Executive Officer to engage with the local community regarding the future of the property, including retention of the existing car park and a sale and development for the purposes of grocery retail, by inviting comment, including advertisement on the Towns website.  2. Requests the Chief Executive Officer to provide a report to a future Council meeting as to the outcome of the community engagement referred to in 1 above.  Carried (9 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil	12/12/2023	
20/06/2023	Ordinary Council Meeting - 20 June 2023	13.2	99 Shepperton Road - Organisational Future Accommodati on Strategic Business Case	Completed	COUNCIL RESOLUTION (117/2023):  Moved: Cr Jesvin Karimi That Council:  1. Receives the Organisational Future Location- Strategic Business Case.  2. Requests the Chief Executive Officer to investigate how the preferred option can be incorporated into the Macmillan Precinct Redevelopment Masterplan  3. Requests the Chief Executive Officer to prepare a report to be brought back to Council by April 2024 with the outcomes of the investigation into the viability of the incorporation into the Macmillan Precinct Redevelopment Masterplan.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki	30/04/2024	

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					Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil		
20/06/2023	Ordinary Council Meeting - 20 June 2023	15.3	Policy evaluation - Policy 312 – Transaction card	Work in progress	COUNCIL RESOLUTION (122/2023):  Moved: Cr Jesvin Karimi  That item 7.3 - Policy evaluation - Policy 312 – Transaction card be referred to a future Policy Committee.  Carried by exception resolution (9 – 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil	31/12/2023	
20/06/2023	Ordinary Council Meeting - 20 June 2023	15.5	Policy amendment - Policy 352 - Workzone Permits	Not yet started	COUNCIL RESOLUTION (124/2023):  Moved: Cr Jesvin Karimi  That item 7.4 - Policy amendment - Policy 352 - Workzone Permits be referred to a future Policy Committee.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	30/04/2024	
20/06/2023	Ordinary Council Meeting - 20 June 2023	17.3	Bulk Green Waste Kerbside Collections in the Town of Victoria Park	Work in progress	COUNCIL RESOLUTION (135/2023):  Moved: Cr Wilfred Hendriks  Seconded: Mayor Karen Vernon  That Council requests the Chief Executive Officer to provide a report to Council by November 2023 about the future management of the Bulk Green Waste Kerbside Collection, including:  1. the most appropriate service levels (i.e. number of collections per year);  2. the most appropriate timing of collections throughout the year having regard to the optimal seasons for large scale pruning and to	30/11/2023	

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					avoid unnecessary costs;  3. the most appropriate timing of the remaining collection during 2023/2024 financial year having regard to Council's recent decision to cancel the June 2023 collection dates and substitute July 2023 collection dates and the optimal seasons for large scale pruning.  Carried (9 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil		
18/07/2023	Ordinary Council Meeting - 18 July 2023	13.1	Read Park - Proposal to dispose of portion by lease	Not yet started	COUNCIL RESOLUTION (152/2023):  Moved: Mayor Karen Vernon That Council:  1. Approves the lease of a 30m² portion of Read Park to Finman Pty Ltd for a term of five years for the development of a sea container in accordance with development approval (DA Ref No.: 5.2022.393.1) dated 28 March 2023 (Attachment 3) at 500 Albany Highway, Victoria Park together with a non-exclusive licence to Finman Pty Ltd for a 15 m² deck, footpath extension and any other ancillary infrastructure, subject to:  a. All required regulatory approvals from the Town of Victoria Park being successfully obtained and any conditions thereon being complied with by the proponent, including but not limited to any applicable requirement of development approval, building permit, environmental health approval and any other forms of approval required by the Town's Local Laws;  i. The rent being set at a fair market rental of \$4,000 per annum, plus GST, plus outgoings; ii. Lease and licence terms to comply with relevant and applicable provisions of Policy 310 Leasing; iii. All costs and expenses of implementing this proposal to be the responsibility of Finman Pty Ltd; iv. Finman Pty Ltd to facilitate at its cost either of the	29/11/2023	

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					following subject to the written approval of the Town and any conditions of approval set by the Town:  A. The provision of the ground floor space as a fitted out multi-purpose community recreational space such as a community meeting space, pop up events such as art displays and community workshops. The proponent to manage the facility, including taking responsibility for opening and closing at the beginning and end of the day, as well as cleaning maintenance for the upstairs and downstairs areas;  B. Subletting, sublicensing and/or hire of the ground floor space fitted out for community recreational purposes to a charitable or not for profit organisation.  2. Delegate to the Chief Executive Officer the authority to negotiate and enter into a lease and any other documentation required to give effect to 1. above.  3. Notes the submissions that were received during the prescribed statutory advertisement period under Section 3.58 of the Local Government Act 1995, and records that the reasons for proceeding with the proposal include the social, place activation and amenity benefits referred to in the officer report on this item.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
18/07/2023	Ordinary Council Meeting - 18 July 2023	13.2	Public Lighting Plan	Work in progress	COUNCIL RESOLUTION (153/2023):  Moved: Mayor Karen Vernon That Council:  Seconded: Cr Jesvin Karimi	06/02/2024	

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					<ol> <li>Endorse the following multi-criteria assessment (MCA) process that will be used to collate, assess and prioritise future streetlight improvement projects.         <ol> <li>Town-owned lighting asset condition audits and Western Power asset data</li> <li>existing and future UGP and TUPP's program areas</li> <li>customer streetlight complaints</li> <li>reported crime hotspots</li> <li>night-time lighting inspections</li> <li>Road hierarchy and access</li> </ol> </li> </ol>		
					<ol><li>Notes the Town will finalise the streetlight audits within the current financial year's budget allocation by December 2023 and use the data to formulate a future works program.</li></ol>		
					3. A further report will be presented to the February 2024 Ordinary Council Meeting detailing the Town's asset ownership responsibilities, risks and providing a prioritised list of streetlight improvement projects required over the next five years.		
					Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
18/07/2023	Ordinary Council Meeting - 18 July 2023	14.3	Report on Petition - Equitable Parking Arrangements in Willis Street and Surrounds	Not yet started	COUNCIL RESOLUTION (156/2023):  Moved: Cr Jesvin Karimi That Council:  1. Endorses option 3 in the body of this report for the removal of 4-hour parking restrictions to create unrestricted parking for a 12-month trial period, to commence no later than 31 August 2023, on the assessed sections of Willis Street, Balmoral Street and Hampshire Street;	01/12/2023	
					2. Requests the CEO to provide a further report to Council at the conclusion of the Trial period.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					Carried (9 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.3	Town of Victoria Park 30th Anniversary Celebration	Work in progress	ALTERNATE MOTION AND COUNCIL RESOLUTION (173/2023):  Moved: Mayor Karen Vernon That Council:  1. Notes that the below options/ideas be considered for the Town's 30th anniversary celebrations commencing on 1 November 2024 that do not include dedicated themes or separate 30th anniversary branding:  a. Grow with us b. Business collaboration c. Supporting local business d Top 30 lists e. Local History  2. Requests the Chief Executive Officer to present a draft budget allocation for the preferred anniversary celebration project for consideration by elected members during the 2024/25 annual budget preparations.  Carried (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil  Reason:  There is no need for celebrations for this milestone to include dedicated 30th anniversary themes, or branding as that is likely to incur the most significant expenditure with an unknown return on investment.  Suitable options for the celebration of this milestone have been identified	31/05/2024	

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					in the officer report which can be easily aligned with and incorporated into existing events such as the Summer Street Party, and projects (such as the Urban Forest program) without the need for unnecessary expenditure on branding.  Between now and preparations for the next budget there is ample time to develop a final plan and draft budget for this project. That is the appropriate time for elected members to consider the proposed budget allocation in conjunction with all the other budgetary priorities and constraints that exist at that time rather than diverting funds from the current budget when the size and scope of the final celebration option(s) is unknown, and to avoid unnecessary spending on planning that may not be required.		
15/08/2023	Ordinary Council Meeting - 15 August 2023	12.1	Community Sport and Recreation Facilities Fund (CSRFF) - Small Grants Application - Victoria Park Carlisle Bowling Club Synthetic Green	Not yet started	COUNCIL RESOLUTION (179/2023):  Moved: Mayor Karen Vernon  Seconded: Cr Jesse Hamer  1. That Council do not support an application for a Small Grant of \$136,500 from the Community Sporting and Recreational Facilities Fund (CSRFF) for a synthetic bowling green at the Victoria Park Carlisle Bowling Club at this point in time for the following reasons: a. The project is not identified as a priority in the Town's Corporate Business Plan, Social Infrastructure Strategy or Asset Management Plan.  b. The financial feasibility of the project has not been tested through the Town's Long-Term Financial Plan or a budget review process as preferred by Council Policy 222 Asset Management.	01/03/2024	
					<ul> <li>c. It would be more appropriate to consider funding this project through the review of the Town's Long-Term Financial Plan and Mid Year Budget Review leaving sufficient time to lodge a CSRFF application for the February 2024 grant round if required.</li> <li>2. That council requests the CEO to list the synthetic bowling green project for consideration in the review of the LTFP when next presented to Council and if supported and prioritised, allocating funds in the mid-year budget review in February 2024.</li> <li>Carried (8 - 0)</li> <li>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter</li> </ul>		

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					Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife <b>Against:</b> Nil		
15/08/2023	Ordinary Council Meeting - 15 August 2023	12.2	Commemorati ve Recognition Application	Work in progress	COUNCIL RESOLUTION (180/2023):  Moved: Mayor Karen Vernon That Council endorse formal community consultation of the proposed renaming of Duncan Street Reserve to honour Sister Martin Kelly RSM MBE as outlined in the Commemorative Recognition application received from Historic Victoria Park Inc.  Carried by exception resolution (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	18/01/2024	
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.2	Former Victoria Park Croquet Club site - Community Garden - Further report to notice of motion	Not yet started	ALTERNATE MOTION AND COUNCIL RESOLUTION (182/2023):  Moved: Mayor Karen Vernon That Council:  1. requests the Chief Executive Officer to present a report to the December 2023 Council meeting including:  a. a Business Case for the former Victoria Park Croquet Club property at Rushton St, Burswood (Property) further to the recommendation in the Land Asset Optimisation Strategy adopted by Council on 13 December 2022;  b. an assessment of any transitional uses that can be made of the Property under a licence for a up to 3 years prior to any final disposition of the Property through a Business Case;  c. a plan for a suitable process to determine any applications for a licence for transitional use of the Property for a maximum of 3 years;	22/12/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ol> <li>defers consideration of the Perth History Association Inc's proposal for a temporary use of the Property until the December 2023 Council meeting;</li> <li>directs that any proposal to dispose of the former Croquet Club building on the Property be referred to Council for determination.         Carried (8 - 0)     </li> <li>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</li> <li>Against: Nil</li> </ol>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.4	Lathlain Park Zone 1 - Approval to lodge Development Application	Not yet started	COUNCIL RESOLUTION (184/2023):  Moved: Mayor Karen Vernon  Seconded: Deputy Mayor Claire Anderson  That Council:  1. Approves the lodgment of a Development Application for Lathlain Park Redevelopment Project – Zone 1 based on the design documentation contained in Attachment 1 LPRP ZONE 1 - DA Design Package 17.07.2023.  2. Approves the CEO to negotiate with the West Coast Eagles (Indian Pacific Limited) the partial surrender of lease and/or a sub-lease for the portion of the project site that protrudes onto the West Coast Eagles lease area and to present the outcome of such negotiations to Council in November 2023.	15/12/2023	
					For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil		
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.6	Macmillan Precinct Redevelopme	Not yet started	COUNCIL RESOLUTION (186/2023):  Moved: Mayor Karen Vernon  Seconded: Cr Jesse Hamer	31/05/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
			nt - Masterplan Options to Progress		That Council:  1. Endorse the following two options for the Community Facility within the Macmillan Precinct Masterplan which are:  a. Stacked Plus b. Community Central  2. Notes that a report be presented back to Council on the Staging and Funding Options for Macmillan Precinct Redevelopment by May 2024.  Carried by exception resolution (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.7	707-709 Albany Highway - Proposed grant of lease extension	Not yet started	COUNCIL RESOLUTION (187/2023):  Moved: Cr Jesse Hamer  That Council:  1. Authorises the Chief Executive Officer to offer Paradigm Shift (Aus) Pty Ltd a new lease of 707–709 Albany Highway, East Victoria Park for a term of up to five (5) years, at a rent set within 10% of the assessed current market rental valuation of \$105,000 per annum plus GST plus outgoings and on lease terms in compliance with the relevant and applicable provisions of Council Policy 310 – Leasing, subject to the proposed lease being advertised in accordance with Section 3.58 of the Local Government Act, and subject to no submissions being received.  2. If Paradigm Shift (Aus) Pty Ltd does not confirm acceptance to the offer made pursuant to 1 above, within a 28 day timeframe set by the Chief Executive Officer:-  a. The offer to lease pursuant to 1 above shall expire; and  b. The Chief Executive Officer is to proceed with termination of the current lease of Paradigm Shift	30/11/2023	

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					(Aus) Pty Ltd and securing vacant possession of the property, in accordance with the advice of the Town's lawyers.  Carried (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
29/08/2023	Special Council Meeting - 29 August 2023	9.1	Edward Millen House - Business Plan - Consideration of Submissions and Approval of Agreement for Lease and Lease	Not yet started	COUNCIL RESOLUTION (194/2023):  Moved: Mayor Karen Vernon That Council:-  1. Having received and considered the submissions in Attachment 9.1 further to the publication of a business plan in line with Section 3.59 of the Local Government Act 1995, approves the Agreement for Lease and Lease with Blackoak Capital – Elizabeth Baillie Pty Ltd in Attachments 9.2 and 9.3 for the 'Edward Millen Heritage Redevelopment'.  2. Authorises the Mayor and Chief Executive Officer to execute the Agreement for Lease and Lease in Attachments 1 and 2; 3. Authorises the Chief Executive Officer to administer the Agreement for Lease and Lease with Blackoak Capital – Elizabeth Baillie Pty Ltd on behalf of the Town as Landlord in relation to the Property.  Carried (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil	30/11/2023	
19/09/2023	Ordinary Council Meeting - 19 September 2023	12.3	Renaming and potential improvements for Lots 1002 and 1003 (aka Miller's	Not yet started	COUNCIL RESOLUTION (201/2023):  Moved: Cr Jesvin Karimi  That Council  1. Receives the information contained within this report regarding options for future improvements at No. 2-8 (Lot 1002) Beatty	01/12/2023	

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			Crossing)		Avenue, and 7 Raleigh Street, Carlisle (Lot 1003); and  2. Notes that a further report will come back to Council addressing naming options when the Management Orders for No. 2-8 Beatty Avenue, East Victoria Park (Lot 1002) and No.7 Raleigh Street, Carlisle (Lot 1003) are granted to the Town.  Carried by exception resolution(8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter  Against: Nil		
17/10/2023	Ordinary Council Meeting - 17 October 2023	12.1	Draft Innovate Reconciliation Action Plan	Work in progress	COUNCIL RESOLUTION (211/2023):  Moved: Cr Vicki Potter  That Council:  1. Approves the advertising of the draft Innovate Reconciliation Action Plan 2023-2025 for public comment, as at Attachment Two.  2. Requests the Chief Executive Officer to report the outcomes of the public comment period and present the Innovate Reconciliation Action Plan 2023-2025 back to Council for consideration.  Carried (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter  Against: Nil	18/12/2023	
17/10/2023	Ordinary Council Meeting - 17 October 2023	12.2	Consideration of draft amended Lathlain Park Management Plan	Not yet started	COUNCIL RESOLUTION (212/2023):  Moved: Cr Vicki Potter  Seconded: Cr Jesvin Karimi  That Council recommends to the Western Australian Planning Commission that the draft amended Lathlain Park Management Plan, as contained at Attachment 1, be approved.  Carried by exception resolution (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter	24/11/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					Against: Nil		
17/10/2023	Ordinary Council Meeting - 17 October 2023	12.3	Removing barriers and incentivising residential development within the Town of Victoria Park	Not yet started	COUNCIL RESOLUTION (213/2023):  Moved: Mayor Karen Vernon  Seconded: Cr Vicki Potter  That Council:  1. receives the 'Reducing Barriers and Incentivising Residential Development within the Town of Victoria Park – Research and Findings Report' at Attachment 1.  2. requests the Chief Executive Officer to present this report for further discussion at a Concept Forum in February 2024 to consider any potential actions that could be taken in the financial year FY25 ahead of preparation of the FY24/25 budget including but not limited to scope and budget to facilitate engagement with stakeholders from development and property industry.  Carried (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter Against: Nil	23/02/2024	
17/10/2023	Ordinary Council Meeting - 17 October 2023	12.4	Summer Street Party Sponsorship	Not yet started	COUNCIL RESOLUTION (214/2023):  Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi That Council approves a sponsorship agreement to be entered into between the Town and the below organisations for the 2023 Summer Street Party.  1. The John Hughes Group 2. Keylend  Carried by exception resolution (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter Against: Nil	23/11/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
17/10/2023	Ordinary Council Meeting - 17 October 2023	14.1	Financial Statements - August 2023	Not yet started	COUNCIL RESOLUTION (216/2023):  Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi That Council accepts the Financial Activity Statement Report month ended 31 August 2023, as attached.  Carried by exception resolution (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter Against: Nil	24/11/2023	
17/10/2023	Ordinary Council Meeting - 17 October 2023	14.2	Schedule of Accounts - August 2023	Not yet started	COUNCIL RESOLUTION (217/2023):  Moved: Cr Vicki Potter  That Council:  1. Receives the list of payments for August 2023, as included in the attachment, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.  Carried by exception resolution (7 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter  Against: Nil	24/11/2023	