

Action Register

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Meeting Types: Ordinary Council Meeting, Special Council Meeting

Generated By: Felicity Higham

Generated On: 20/11/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.6	Reconciliation Action Plan Update	Work in progress	<p>COUNCIL RESOLUTION (156/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council approves an additional extension to the Town's existing Reflect Reconciliation Action Plan 2018 – 2020 until the new Innovate Reconciliation Action Plan is presented to Council by June 2022.</p> <p>Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: nil</p>	20/12/2023	
02/08/2021	Special Council Meeting - 2 August 2021	9.2	Edward Millen Adaptive Heritage Redevelopment Ground Lease	Report to be provided at later date	<p>COUNCIL RESOLUTION (173/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Accepts the revised ground lease commercial offer from Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872) for TVP/20/13 Edward Millen Adaptive Heritage Redevelopment as per paragraph 9. 2. Approves the Ground Lease of approximately 1.4ha of 15 (Lot 9000 Hill View Terrace, East Victoria Park) be leased to Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872), or Blackoak and Arget's required special purpose entity in order to facilitate the appropriate corporate structure to deliver the redevelopment. For a term of 20 years with further optional terms of 5 x 10 years for \$122,500 net per annum exclusive of GST and outgoings commencing in year 21 with a \$2,000,000 upfront payment in consideration of the first 20-year term. 3. The final lease to include terms reflecting the following requirements for community access for the duration of the lease and any extensions thereof: <ol style="list-style-type: none"> a. the tenant shall incorporate a museum space inside the Edward Millen Rotunda building reflecting on the history of the buildings and 	30/11/2023	

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					<p>local area, to be open and accessible to the public free of entry charges;</p> <p>b. the tenant shall set aside space inside the buildings suitable for use by not for profit community groups, to be available at least 2 days per week including once on a weekend at no charge;</p> <p>c. save where required for security purposes, the tenant shall ensure that the majority of the grounds within the leased premises remain open to the public during business hours on weekdays, evenings and weekends;</p> <p>d. the tenant shall permit members of the public who have not booked use of function spaces within the leased premises to take photos for such events as weddings or the like, within the public areas of the leased premises at no charge;</p> <p>e. the tenant shall set aside space for community groups to use at no charge within the farmers' market area and other parts of the grounds within the leased premises to host stands or small events and performances.</p> <p>4. Accepts that a licensed valuer has provided a valuation report assessing the fair market rental of the property and the draft ground lease agreement has been sighted by the proponent.</p> <p>5. Pursuant to Section 5.42 of the <i>Local Government Act 1995</i>, delegates to the Chief Executive Officer, the following duties/powers in relation to 15 (Lot 9000) Hill View Terrace, East Victoria Park.</p> <p>a. Authority to make and give any determination required by the Lease on behalf of the Lessor, approval, direction or order in relation to the Property.</p> <p>b. Undertake any further minor commercial negotiations, if required to progress the development and commercial offer presented to the Town of Victoria Park by Blackoak Capital Ventures for TVP/20/13.</p> <p>c. Monitor compliance with, and enforce as necessary, the provisions of the Ground Lease and all matters relating to the Ground Lease.</p> <p>d. In exercising this delegation of authority, the Chief Executive Officer shall not make a determination if the Chief Executive Officer believes the matter for decision is a material change to the terms and conditions of the Ground Lease.</p>		

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					<p>and</p> <ul style="list-style-type: none"> b. All required regulatory approvals from the Town of Victoria Park being successfully obtained and any conditions thereon being complied with by the proponent, including but not limited to any applicable requirement for development approval, building permit, environmental health approval or other form or approval required by the Town's Local Laws or adopted Policies of Council. c. The rent being set at fair market rental of \$4,000 per annum, plus GST, plus outgoings <ol style="list-style-type: none"> 2. Authorises the Chief Executive Officer to advertise by public notice to invite submissions for the disposal of a 30m² portion of 500 Albany Highway, Victoria Park for a period up to five years by way of a lease under section 3.58 of the <i>Local Government Act 1995</i> and refer any submissions back to Council for consideration. 3. Delegates to the Chief Executive Officer the authority to negotiate and enter into lease terms to give effect to the concept on terms satisfactory to the Town's lawyers, subject to no submissions being received. 4. Delegates to the Chief Executive Officer the authority to consent to the submission of a development application to give effect to the concept, subject to any modifications or amendments as determined appropriate by the Town's administration, for the final consideration and determination by Council. 5. Delegates to the Chief Executive Officer the authority to provide land owner consent to any subsequent applications for any applicable regulatory approvals from Council required to give effect to the concept, following the successful entering into of a lease agreement to the Town's satisfaction and development approval being granted by the Council. 6. Notes that the approval in-principle of the concept does not create an agreement to lease or fetter the Town's discretion in the exercise of its statutory functions. <p style="text-align: right;">Carried (5 - 2)</p> <p>For: Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Mayor Karen Vernon and Deputy Mayor Claire Anderson</p>		

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16/08/2022	Ordinary Council Meeting - 16 August 2022	17.1	Mayor Karen Vernon - Budget Policy	Work in progress	<p>COUNCIL RESOLUTION (174/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Bronwyn Ife</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Directs the Chief Executive Officer to present a draft Budget Policy for the formulation, administration and management of the annual budget to the Policy Committee by no later than November 2022. 2. Requests the Chief Executive Officer to hold a workshop with or present at a Concept Forum to Elected Members about the development of the draft Budget Policy before presentation to the Policy Committee. <p>Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	01/12/2023	
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.5	Information Disclosure Policy	Not yet started	<p>COUNCIL RESOLUTION (278/2022):</p> <p>Moved: Cr Jesvin Karimi Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. adopts Policy 010 - Information Disclosure. 2. requests the Chief Executive Officer to review Policy 010 – Information Disclosure within 12 months to assess the effectiveness of the policy in meeting the objectives of the Joint Statement of Principles, and report the outcome of the review to Council by no later than December 2023. <p>Carried (6 - 1)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Cr Jesse Hamer</p>	07/12/2023	
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.7	CEO Performance Review Policy	Work in progress	<p>COUNCIL RESOLUTION (279/2022):</p> <p>Moved: Cr Jesvin Karimi Seconded: Cr Peter Devereux</p> <p>That Council:</p>	31/12/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	Meeting - 21 February 2023		Burswood South Lighting	progress	<p>Moved: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Notes the interim findings from Council officers regarding the petition from residents to initiate a trial to upgrade footpath lighting in Clydesdale Street and Duncan Street as tabled at the September 2022 Ordinary Council Meeting (OCM). Requests the Chief Executive Officer to instigate a review of the issues identified in the petition (including a trip hazard and street lighting audit, review of footpath lighting levels, and an examination of any proposed actions that may be required, including budget implications). Reallocate minor works funding to Clydesdale Street in the current 2022/2023 financial year of approximately \$10,500 from the Town's Street Lighting Budget to upgrade existing luminaires to a higher wattage output. Report back to Council by the June 2023 Ordinary Council Meeting on the findings of the Public Lighting Plan to establish priorities on a Town wide approach. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks Against: Nil</p>		
21/03/2023	Ordinary Council Meeting - 21 March 2023	12.2	Notice of Motion - Town Art Collection and Presentation; Art Award	Work in progress	<p>COUNCIL RESOLUTION (44/2023):</p> <p>Moved: Deputy Mayor Claire Anderson That Council:</p> <ol style="list-style-type: none"> Endorse a selection of artworks from the Town's Art Collection to be exhibited with the Local History Awards in May 2023 at the Vic Park Centre for the Arts, with a view that future exhibitions be held biennially, dependent on positive community feedback; Endorse a sum of \$15,000 to be allocated in the FY2023/24 budget from the Town's Art Reserve to procure new works to build the Town's Art Collection; Endorse ongoing display of the Town's Art Collection online via the Collections WA website; 	22/12/2023	

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					Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil		
20/06/2023	Ordinary Council Meeting - 20 June 2023	13.1	47 Planet Street, Carlisle - Offer for the purchase and development of the Towns landholding	Work in progress	<p>COUNCIL RESOLUTION (128/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the Chief Executive Officer to engage with the local community regarding the future of the property, including retention of the existing car park and a sale and development for the purposes of grocery retail, by inviting comment, including advertisement on the Towns website. 2. Requests the Chief Executive Officer to provide a report to a future Council meeting as to the outcome of the community engagement referred to in 1 above. <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil</p>	12/12/2023	
20/06/2023	Ordinary Council Meeting - 20 June 2023	13.2	99 Shepperton Road - Organisational Future Accommodation on Strategic Business Case	Completed	<p>COUNCIL RESOLUTION (117/2023):</p> <p>Moved: Cr Jesvin Karimi Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the Organisational Future Location- Strategic Business Case. 2. Requests the Chief Executive Officer to investigate how the preferred option can be incorporated into the Macmillan Precinct Redevelopment Masterplan 3. Requests the Chief Executive Officer to prepare a report to be brought back to Council by April 2024 with the outcomes of the investigation into the viability of the incorporation into the Macmillan Precinct Redevelopment Masterplan. <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki</p>	30/04/2024	

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					<p>following subject to the written approval of the Town and any conditions of approval set by the Town:-</p> <ul style="list-style-type: none"> A. The provision of the ground floor space as a fitted out multi-purpose community recreational space such as a community meeting space, pop up events such as art displays and community workshops. The proponent to manage the facility, including taking responsibility for opening and closing at the beginning and end of the day, as well as cleaning maintenance for the upstairs and downstairs areas; B. Subletting, sublicensing and/or hire of the ground floor space fitted out for community recreational purposes to a charitable or not for profit organisation. <p>2. Delegate to the Chief Executive Officer the authority to negotiate and enter into a lease and any other documentation required to give effect to 1. above.</p> <p>3. Notes the submissions that were received during the prescribed statutory advertisement period under Section 3.58 of the Local Government Act 1995, and records that the reasons for proceeding with the proposal include the social, place activation and amenity benefits referred to in the officer report on this item.</p> <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
18/07/2023	Ordinary Council Meeting - 18 July 2023	13.2	Public Lighting Plan	Work in progress	<p>COUNCIL RESOLUTION (153/2023):</p> <p>Moved: Mayor Karen Vernon That Council:</p> <p style="text-align: right;">Seconded: Cr Jesvin Karimi</p>	06/02/2024	

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					<p>(Aus) Pty Ltd and securing vacant possession of the property, in accordance with the advice of the Town's lawyers.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		
29/08/2023	Special Council Meeting - 29 August 2023	9.1	Edward Millen House - Business Plan - Consideration of Submissions and Approval of Agreement for Lease and Lease	Not yet started	<p>COUNCIL RESOLUTION (194/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:-</p> <ol style="list-style-type: none"> Having received and considered the submissions in Attachment 9.1 further to the publication of a business plan in line with Section 3.59 of the Local Government Act 1995, approves the Agreement for Lease and Lease with Blackoak Capital – Elizabeth Baillie Pty Ltd in Attachments 9.2 and 9.3 for the 'Edward Millen Heritage Redevelopment'. Authorises the Mayor and Chief Executive Officer to execute the Agreement for Lease and Lease in Attachments 1 and 2; Authorises the Chief Executive Officer to administer the Agreement for Lease and Lease with Blackoak Capital – Elizabeth Baillie Pty Ltd on behalf of the Town as Landlord in relation to the Property. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	30/11/2023	
19/09/2023	Ordinary Council Meeting - 19 September 2023	12.3	Renaming and potential improvements for Lots 1002 and 1003 (aka Miller's	Not yet started	<p>COUNCIL RESOLUTION (201/2023):</p> <p>Moved: Cr Jesvin Karimi Seconded: Mayor Karen Vernon</p> <p>That Council</p> <ol style="list-style-type: none"> Receives the information contained within this report regarding options for future improvements at No. 2-8 (Lot 1002) Beatty 	01/12/2023	

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			Crossing)		<p>Avenue, and 7 Raleigh Street, Carlisle (Lot 1003); and</p> <p>2. Notes that a further report will come back to Council addressing naming options when the Management Orders for No. 2-8 Beatty Avenue, East Victoria Park (Lot 1002) and No.7 Raleigh Street, Carlisle (Lot 1003) are granted to the Town.</p> <p style="text-align: right;">Carried by exception resolution(8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter</p> <p>Against: Nil</p>		
17/10/2023	Ordinary Council Meeting - 17 October 2023	12.1	Draft Innovate Reconciliation Action Plan	Work in progress	<p>COUNCIL RESOLUTION (211/2023):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> Approves the advertising of the draft Innovate Reconciliation Action Plan 2023-2025 for public comment, as at Attachment Two. Requests the Chief Executive Officer to report the outcomes of the public comment period and present the Innovate Reconciliation Action Plan 2023-2025 back to Council for consideration. <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter</p> <p>Against: Nil</p>	18/12/2023	
17/10/2023	Ordinary Council Meeting - 17 October 2023	12.2	Consideration of draft amended Lathlain Park Management Plan	Not yet started	<p>COUNCIL RESOLUTION (212/2023):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi</p> <p>That Council recommends to the Western Australian Planning Commission that the draft amended Lathlain Park Management Plan, as contained at Attachment 1, be approved.</p> <p style="text-align: right;">Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter</p>	24/11/2023	

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					Against: Nil		
17/10/2023	Ordinary Council Meeting - 17 October 2023	12.3	Removing barriers and incentivising residential development within the Town of Victoria Park	Not yet started	<p>COUNCIL RESOLUTION (213/2023): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> receives the 'Reducing Barriers and Incentivising Residential Development within the Town of Victoria Park – Research and Findings Report' at Attachment 1. requests the Chief Executive Officer to present this report for further discussion at a Concept Forum in February 2024 to consider any potential actions that could be taken in the financial year FY25 ahead of preparation of the FY24/25 budget including but not limited to scope and budget to facilitate engagement with stakeholders from development and property industry. <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter Against: Nil</p>	23/02/2024	
17/10/2023	Ordinary Council Meeting - 17 October 2023	12.4	Summer Street Party Sponsorship	Not yet started	<p>COUNCIL RESOLUTION (214/2023): Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi</p> <p>That Council approves a sponsorship agreement to be entered into between the Town and the below organisations for the 2023 Summer Street Party.</p> <ol style="list-style-type: none"> The John Hughes Group Keylend <p style="text-align: right;">Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter Against: Nil</p>	23/11/2023	

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17/10/2023	Ordinary Council Meeting - 17 October 2023	14.1	Financial Statements - August 2023	Not yet started	<p>COUNCIL RESOLUTION (216/2023):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi</p> <p>That Council accepts the Financial Activity Statement Report month ended 31 August 2023, as attached.</p> <p>Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter</p> <p>Against: Nil</p>	24/11/2023	
17/10/2023	Ordinary Council Meeting - 17 October 2023	14.2	Schedule of Accounts - August 2023	Not yet started	<p>COUNCIL RESOLUTION (217/2023):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the list of payments for August 2023, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. <p>Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi and Cr Vicki Potter</p> <p>Against: Nil</p>	24/11/2023	